



<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
		<b>progress reports</b> including details on the outcome of the tendering process in the Housing and Environment information bulletin.				
3.	Housing and Environment Committee 13 Sept 11 article 2	<b><u>Major Repairs to Multi Storey Blocks</u></b> The Committee resolved:- (vi) to instruct that a risk register be presented to Committee at <b>each meeting</b> until the project is delivered.	Update is provided in the bulletin.	Head of Regeneration and Housing Investment	When appropriate	
4.	Housing and Environment 30 Oct 12 Article 15	<b><u>Progression of Transfer of Regeneration and Housing Investment Service to an Arms Length Company</u></b> The Committee resolved:- To instruct officers to review all options for the delivery of the Regeneration and Housing Investment Service including Local Authority Trading Company and report back in six months time.	After consultation it is apparent that before reporting back to committee further analysis is required on the impact that current and future capital and revenue programmes will have on how the Service will operate as a business going forward. We are continuing to work closely with the staff and unions reviewing all options for the future delivery of the service. A report will be provided to this committee once all the options can be fully examined.	Head of Regeneration and Housing Investment		
5.	Housing and Environment 15 Jan 13 Article 14	<b><u>Welfare Reform</u></b> The Committee resolved:- To include Welfare Reform on future Committee Business Statements.	We continue to manage the impact of welfare reform.  We are currently carrying out a review of the Discretionary Housing Payments Funds available for Tenants.  Further updates will be provided as and when appropriate.	Head of Housing and Community Safety		

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6.	Housing and Environment1 2 Mar 13 Article 20	<b><u>Proposed Improvements in Service and Changes in the Charging Regime for Fish Health Export Certificates issued by the Environmental Health Service</u></b> The Committee resolved:- to instruct officers to consult those businesses who would be affected by the charges to gain their views on the proposal and request that the outcome of the consultation be provided at the next meeting of this Committee.	A report is on the agenda.	Head of Environment Services	14 May 13	14 Jan 14
7.	Housing and Environment 14 May 13 Article 13	<b><u>Development of an Asset Management Plan for the Council's Housing Stock</u></b> The Committee resolved:- to instruct the Director of Housing and Environment to report back to committee on the outcomes of the asset management plan for al housing stock at the earliest opportunity.	Work on the multi storey asset management model is drawing to an end and officers are currently being asked to provide scenarios which can be used to test the model.  A demonstration of this model has been presented to the Housing and Environment Senior Management Team and dates are being arranged for presentations to elected members early in the new year.	Head of Regeneration and Housing Investment		
8.	Housing and Environment 14 May 13 Article 14	<b><u>Haudagain Upgrade – A Way Forward – Middlefield</u></b> The Committee resolved:- To instruct officers to report back to this Committee with an update on progress made with the programme.	A report was submitted to the Finance, Policy and Resources Committee. Officers are to report back with further updates to F,P&R.  Updates to this committee will be provided in the future as part of the Business Plan Performance and Actions Report.  Recommend for removal.	Head of Regeneration & Housing Investment		

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9.	Housing and Environment 14 May 13 Article 15 and Council 26 June 13 Article 19	<b><u>Tillydrone Update – A Way Forward</u></b> The Committee resolved:- To instruct officers to report back to a future meeting of the Committee with clear recommendations on land use to support regeneration based upon the desktop reports, title reports and financial viabilities for each site.	A further update will be provided next cycle.	Head of Regeneration & Housing Investment	11 Mar 14	11 Mar 14
10.	Housing and Environment 30 Aug 13 Article 6	<b><u>Amenity Housing Assessments (within Performance Report)</u></b> (i) in relation to a question from Councillor Delaney regarding amenity housing assessments and the lack of understanding from tenants on how they apply for an assessment, to note that the Director of Housing and Environment would liaise with colleagues in Social Care and Wellbeing and report back to Committee with an update on the number of assessments that had been completed and that the Housing Manager would discuss particular cases with Councillor Delaney outwith the meeting;	An update will be provided next cycle.	Director of Housing and Environment	11 Mar 14	11 Mar 14
11.	Housing and Environment 30 Aug 13 Article 6	<b><u>HMO and Landlord Registration (within Performance Report)</u></b> (ii) in relation to a question from Councillor Delaney regarding HMO and Landlord Registration and the number of cases that had been referred to the Procurator Fiscal in the last 12 months, to request officers to submit a report on the matter to a future meeting of the Committee.	A report is on the agenda.	Head of Housing and Community Safety	14 Jan 14	14 Jan 14

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12.	Housing and Environment 30 Aug 13 Article 12	<b><u>Amendments To the Allocation Policy – Applicants with Housing Debt</u></b> The Committee resolved:- to request officers to submit a report to this Committee in six months providing an update on whether the discretion officers have been granted to move tenants with rent arrears as a direct result of welfare reform was still operating well.		Head of Housing and Community Safety	11 Mar 14	11 Mar 14
13.	Housing and Environment 30 Aug 13 Article 14	<b><u>Houses in Multiple Occupation – New Powers in Relation to Overprovision</u></b> The Committee resolved:- (vi) to request officers to monitor the HMO provision in Old Aberdeen and report back in 12 months; and (vii) to request officers to determine the scale of un-registered houses available to let across the City and report back in twelve months.		Head of Housing and Community Safety	26 Aug 14	26 Aug 14
14.	Housing and Environment 30 Aug 13 Article 16	<b><u>Update on Informal and Formal Joint Working and Shared Services Arrangements with Aberdeenshire Trading Standards and the wider Scottish Trading Standards Community - Report by the Director of Housing and Environment</u></b> (ii) to request officers to report back to Committee following the outcome of CoSLA's TS Summit of June 2013 with regard to partnership working, shared services and shared capacity in Trading Standards in Scotland.	We still await the outcomes from the COSLA TS Summit. A report will be presented once the outcomes have been received.	Head of Environment Services		

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15.	Housing and Environment 30 Aug 13 Article 18	<b><u>Park Management Rules - Report by Director of Housing and Environment</u></b> (iii) to note that the report detailing the outcome of this public notification will be presented to Committee later in 2013	A report is provided in the bulletin.	Head of Environment Services	14 Jan 14	14 Jan 14
16.	Housing and Environment 29 Oct 13 Article 6	<b><u>Rent Management (within Performance Report)</u></b> (i) in relation to Rent Management, the Committee noted that the Convener had requested that a report containing detailed analysis be submitted to the meeting on 14 January 2014	A report is on the agenda	Head of Housing and Community Safety	14 Jan 14	14 Jan 14
17.	Housing and Environment 29 Oct 13 Article 6	<b><u>Void Management (within Performance Report)</u></b> (ii) in relation to Void Management, the Committee noted that a report would be submitted to its meeting on 14 January 2014 providing detailed information on the measures being undertaken to improve the letting of Void properties including changes to the re-letting standards.	A report is on the agenda	Head of Housing and Community Safety	14 Jan 14	14 Jan 14
18.	Council 18 Dec 13 Article _	<b><u>Sistema Scotland and Aberdeen</u></b> (vi) that a subsequent report be brought to Council, which would include the business plan, financial costings, asset and other implications; and thereafter reports be submitted to the Education, Culture and Sport, Enterprise, Strategic Planning and Infrastructure, Housing and Environment and Social Care, Wellbeing and Safety Committees,				

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		to ensure that the introduction of a “Big Noise” Centre in the city, its principles and experience could be integrated in other aspects of the Council’s work;				